

Legislative Drafting for State Agency Attorneys and Other State Agency Personnel

**Wednesday, November 14, 2012
House Chamber, Capitol Building
Frankfort, KY**

Program

8:55-9:00 a.m.

Welcome and Introduction

Norman W. Lawson, Jr.
Legislative Research Commission

9:00-10:00 a.m.

General Considerations for Bill Drafting

Robert Jenkins
Deputy Director of Committee
and Staff Coordination
Legislative Research Commission

Rob Williams
Reviser of Statutes
Legislative Research Commission

10:00-10:15 a.m.

Break

10:15-11:00 a.m.

Drafting Guidelines

Bill VanArsdall
Assistant Statute Reviser
Legislative Research Commission

11:00 a.m.-Noon

Constitutional Considerations in Bill Drafting

Norman W. Lawson, Jr.
Legislative Research Commission

12:00-1:00 p.m.

Lunch (on your own – not provided)

1:00-2:00 p.m.

Creating a Crime or a Regulatory Offense

Norman W. Lawson, Jr.
Legislative Research Commission

2:00-3:00 p.m.

Reviewing What You Have Written Prior to Submission to a Legislator or Committee

Erica Warren
Committee Staff Administrator
Veterans, Military Affairs, and Public Protection
Legislative Research Commission

3:00-3:15 p.m.

Break

3:15-4:00 p.m.

**What Happens When Your Bill is Submitted to a
Legislator or to LRC as an Administration Bill**

Robert Jenkins
Deputy Director of Committee and Staff Coordination
Legislative Research Commission

4:00-4:15 p.m.

Briefing and Assignments for the Laboratory Session

Norman W. Lawson, Jr.
Legislative Research Commission

Handouts:

Bill Drafting Manual
Constitution of the United States/Constitution of Kentucky
Legislative Handbook
Rules of the House of Representatives
Rules of the Senate

Laboratory Session

The laboratory session is for those who want to practice the research and drafting skills learned in the first day. You must complete day one to be eligible for the laboratory session.

**Thursday, November 15, 2012
House Chamber, Capitol Building
Frankfort, KY**

Program

8:00-10:00 a.m.

Review of Constitutional Issues in Bill Drafting

Norman W. Lawson, Jr.
Legislative Research Commission

10:00-10:15 a.m.

Break

10:15 a.m.-12:15 p.m.

Review of Bill Drafts

Robert Jenkins
Deputy Director of Committee
and Staff Coordination
Legislative Research Commission

Rob Williams
Reviser of Statutes
Legislative Research Commission

Cynthia Galvin
Assistant Statute Reviser
Legislative Research Commission

Ann Zimmer
Assistant Statute Reviser
Legislative Research Commission

Norman W. Lawson, Jr.
Legislative Research Commission

For persons choosing this option, the following materials will be handed out at the end of the first day:

Constitutional issues in bill drafting assignment

Bill drafting assignment:

1. Make something illegal
2. Amend KRS 15.520 (the police officer bill of rights) to include firefighters and Emergency medical services personnel
3. Repeal KRS 61.300

**This activity has been approved by the Kentucky Bar Association
Continuing Legal Education Commission for a maximum of 9.5 credits.**

Activity Number 133758